

Social Sciences Data and Economics Librarian

Reporting to the Head, Information, Research, and Instructional Services (IRIS), this position serves as the resource specialist for data resources in the social sciences (excluding business) and also serves as the economics subject librarian, providing reference/research assistance and instruction for these areas. Librarians in the IRIS Department provide a variety of services including reference desk, virtual reference services, research consultation, and instruction, and are responsible for much of the collection development for the social sciences. This position will play an important role in promoting and raising awareness of data services and strengthening the data component of reference services across the Libraries.

RESPONSIBILITIES:

As the social sciences data librarian, s/he works with a team of librarians in a variety of subject areas to support students and faculty in identifying, evaluating, managing, and using numeric and spatial data; offers in-library consultation, instruction, and outreach services to university faculty and students with needs for data resources; works with the Data Manager, Social Sciences Infrastructure, in the College of Arts and Letters; trains and assists staff in providing reference assistance for data materials; continually evaluates the department's reference collection of social science data resources to ensure that holdings meet user needs; collaborates with the library's technology staff to meet technology needs for data services; provides a perspective on digital preservation and archiving of data; shares responsibility for providing quality reference/research services at the department's reference desk, including evening and weekend hours, and for providing library instruction to individuals, groups, and classes.

As the economics subject librarian, s/he is responsible for all aspects of collection management and development for economics, including selection of information resources, faculty liaison, research consultation, and instruction. Serves as the liaison to the Economics & Econometrics and Economics & Policy Studies Departments. S/he will also serve as the coordinator of a team of social sciences librarians, a role which rotates among the team.

As a member of the library faculty, s/he participates on library and university committees and teams which examine complex issues and develop innovative services, including the data services team, the social sciences librarians team, and the Institutional Digital Repository group. S/he is expected to contribute to the profession through professional leadership and/or scholarship and to engage in continuing professional growth and development.

QUALIFICATIONS:

Required: MLS from an ALA-accredited institution; familiarity with numeric data resources and with current issues, technologies, and software applications related to such resources; capability to identify, access, and use data resources; highly motivated self-starter who can work cooperatively and effectively with all levels of staff and users in an ever-changing environment; demonstrated commitment to providing quality reference service; ability to work in a team environment and build working relationships with campus colleagues. Candidates should have excellent communication and interpersonal skills.

Other qualifications include an awareness of current trends and emerging technologies in the delivery of data services in an academic library, experience in providing reference services in an academic library and demonstrated teaching or presentation skills.

Preferred: Experience in the use of geospatial and /or statistical data files in a research environment; proficiency with social sciences statistical packages and software such as SPSS; academic background in a social sciences discipline; experience with social sciences collection development.

SALARY AND BENEFITS: Salary and rank offered commensurate with experience and qualifications (minimum salary of \$40,000). Librarians are non-tenure track members of the faculty and earn 20 days vacation annually, plus University holidays including the week between Christmas and New Year's Day. The University offers an excellent benefits package.

ENVIRONMENT: The University of Notre Dame is a highly selective national Catholic teaching and research university, located in northern Indiana ninety miles from Chicago. Approximately 8,200 undergraduates and 3,100 graduate students pursue a broad range of studies. The University Libraries house approximately 3 million volumes within the main Hesburgh Library and seven branches and currently subscribe to nearly 17,000 serials. The Libraries have a staff of 198 including 48 librarians. The University of Notre Dame is an Equal Opportunity/Affirmative Action Employer strongly committed to diversity. We value qualified candidates who can bring a variety of backgrounds to our community.

APPLICATIONS: Initial review of applications will begin on June 16, 2008 and continue until a successful candidate is chosen. Electronic submission of application documents is strongly encouraged. Please send a letter of application, curriculum vitae, and names, addresses, phone numbers, and email addresses of three references to:

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