

Engineering Library Hours

Regular Hours

- ★ Mon - Fri 8 am-11 pm
- ★ Sat 1 pm-5 pm
- ★ Sun 1 pm-11 pm

**Closed on Saturdays
of Home Football Games**

Hours will vary for breaks & holidays.
Call 631-6665 or check our website
for current information.

[http://engineering.library.nd.edu/
about/hours.shtml](http://engineering.library.nd.edu/about/hours.shtml)

Staff

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**The Engineering Library serves
the faculty, students, and staff of
the Notre Dame College of
Engineering.**

**The Engineering Library provides
special services for class support,
including Course Reserves and
Library Instruction.**

**The Librarians and Staff will be
happy to assist you and your
students with all of your library
needs.**

**Sign up to receive email
announcements
from the Engineering Library:**
[http://engineering.library.nd.edu/about/
NDENGLIBemailservice.shtml](http://engineering.library.nd.edu/about/NDENGLIBemailservice.shtml)

Engineering Library

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University Libraries of Notre Dame
Engineering Library



Services for Instructors

&

Teaching Assistants

Course Reserves

Course-related books and materials can be placed on Reserve for your students to borrow at the Engineering Library.

In order to allow access for as many students as possible, books may be borrowed for 2 hours and handouts or homework solutions for 1 hour.

Reserve items are listed in the Libraries' Course Reserves Catalog by

- Course Number
- Instructor
- Title
- Author

Course Reserve Requests:

Please request items via email to engrplib@nd.edu or at the service counter.

Library Books

Any book in the library collection may be placed on reserve.

Allow as much lead time as possible if you would like us to purchase a new book for reserve.

Personal Copies

You may place your personal copy of a book on reserve. Please note that we will have to *place a barcode in your book* in order to catalog and loan it.

Handouts & Homework Solutions

Homework solutions, class notes or other handouts may be placed on reserve. We will create a folder for you, which you can update at any time.

Please *supply copies rather than originals*, in case items are misplaced.

Electronic Reserves

Digital copies of journal articles (or other documents) can be placed on Electronic Reserves, where your students can use them 24 hours/day, 7 days/week.

All articles are scanned, converted to PDF and made available via WebCT.

Electronic Reserves are provided by the Reserve Book Room in Hesburgh Library.

For more information, see:

http://www.library.nd.edu/reserves/EReserve_Guidelines.shtml

Or use the request form at:

<http://www.library.nd.edu/reserves/forms/photocopy.shtml>

Library Instruction

Will your students be researching the Engineering literature to find information for papers or lab projects?

If so, the Library will be happy to provide your students with an introduction to basic research skills.

We can focus on the specific topics for your class while helping your students to:

- Use the library catalog
- Search journal indexes
- Locate useful data in reference sources
- Handle bibliographies with EndNote

Please contact Aaron Bales or Carol Brach to tailor sessions for your needs.

Open Sessions

The Library occasionally offers general instruction sessions open to all students, faculty and staff. See our home page for current programs.

<http://engineering.library.nd.edu/>

